

Building & Maintenance Division

Scope of Work

Client:	Survey Conductors:	Date:	Duration:
MCIA (Hon Minister residence)	Niutea & Areta	07/11/24	30 days

Kitchen:

Activities:

Wall and ceiling repaint
Making of 1 new sink cabinet & 1 wall hanging cupboard
Making of 1 new single panel door
Replacement of all wall tile
Replace 1 fluorescent light 4'

Storeroom:

Activities:

Wall and ceiling repaint
Making of 1 new single flush door
Replacement of louver board window
Replace 1 fluorescent light 2'

Corridor 1:

Activities:

Wall and ceiling repaint
Replacement of worn out window louver frame and missing glasses

Living room:

Activities:

Wall and ceiling repaint
Making of all window pelmet
Replace 2 double flyscreen doors and panel doors
Replacement of 2 ceiling fan & 3 fluorescent light 4'
Replace all broken window louver frame & missing glasses
Replace a vinyl tile to ceramic tile

Corridor 2:

Activities:

Wall and ceiling repaint
Replacement of 2 ceiling fan & 3 fluorescent light 2'
Replace a vinyl tile to ceramic tile

Master room:

Activities:

Wall and ceiling repaint
Making of all window pelmet
Replace 1 single flush door
Replacement of 1 ceiling fan & 2 fluorescent light 4'
Replace a vinyl tile to ceramic tile

Guest room 1:

Activities:

Wall and ceiling repaint
Making of all window pelmet
Replace 1 single flush door
Replacement of 1 ceiling fan & 1 fluorescent light 4'
Replace a vinyl tile to ceramic tile
Fixing of missing ceiling lining board with nogings

Replace of all window louver frames & missing glasses

Guest room 2:**Activities:**

Wall and ceiling repaint Making of all window pelmet Replace 1 single flush door Patch the all cracked concrete Replacement of 1 ceiling fan & 1 fluorescent light 4' Replace a vinyl tile to ceramic tile Fixing of moisture defected ceiling lining board Replace all missing and shortage window louver glasses

Guest Restroom:**Activities:**

Wall and ceiling repaint Installation of a shower curtain rod Replace a missing wall tile Floor grate replacement Renew a pan seat and cistern Replace the shower rose to the new one Take out the exist pipe line and lay the new line through concrete wall Replace of all missing and shortage window louver glasses
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Verandah:**Activities:**

Wall and roofing frame repaint Install 3 fluorescent light 4'
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Exterior wall:**Activities:**

Replacement of all defected and missing lining boards Fixing of a leakage roof on valley joint Fix the unstable gutter to its proper shape Fixing a falling fascia board Renewable of all flyscreen around the corner

Public restroom:**Activities:**

Renew both cisterns and toilet pan seat Door lock renew
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Water Storage Tank:**Activities:**

Connection of all falling downpipe Connect all outlet pipeline to the building

Laundry:**Activities:**

Demolish and reconstruct the new building

Back Wall Fence:**Activities:**

Replacement of all worn out chain-link fencing Replace all corroded galvanized pipe post Making of 1 new rear gate
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Photos:











